

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

STATE REAL ESTATE DEPARTMENT

[M05-259]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Document Title: Fair Housing Course Substitute

Identification Number: 2005.14

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Date of Document: August 9, 2005

Effective Date of Policy: August 9, 2005

3. Summary of the contents of the substantive policy statement:

Fair Housing Issues is a mandatory category for real estate license renewal: real estate licensees must take a minimum of three credit hours in the six mandatory categories, and a total of 24 credit hours of Department-approved courses to apply for renewal of their real estate licenses.

Some licensees engage exclusively in specialties in which Fair Housing is not an issue, for instance, farm and ranch sales, business brokerage, and commercial sales/leasing. These licensees who deal exclusively in real estate specialty areas have requested an accommodation to allow them to substitute a class applicable to their area of specialization instead of taking a course in Fair Housing.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised policy statement.

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Anthony Leonard

Address: AZ Department of Real Estate
2910 N. 44th St., #100
Phoenix, AZ 85018

Telephone: (602) 468-1414, ext. 230

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be downloaded from the Department's web site (www.re.state.az.us), or obtained from the Department upon payment of a copying charge of 25¢ per page.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

BOARD OF TECHNICAL REGISTRATION

[M05-260]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

10. Requirements for recording results of survey drawings

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 21, 2005

3. Summary of the contents of the substantive policy statement:

Substantive Policy Statement number 10 provides the Board's interpretation of A.A.C. R4-30-301, subsections (4) and (13), with regard to the recordation of survey monuments, to include the retracing of an existing prior survey, replacing missing or damaged monuments of prior surveys, or establishing new monuments.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new Substantive Policy Statement.

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Julie Ruff

Address: 1110 W. Washington St., Suite 240
Phoenix, AZ 85007

Telephone: (602) 364-4940

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of Substantive Policy Statement number 10 are available from the Board of Technical Registration, located at 1110 W. Washington St., Suite 240, Phoenix, AZ 85007, at no charge, and are also available on our web site at www.btr.state.az.us.